No : 09/2011

Date: 30 November 2011



AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To all airside staff

T2 BAGGAGE HANDLING SYSTEM FIRE EVACUATION EXERCISE

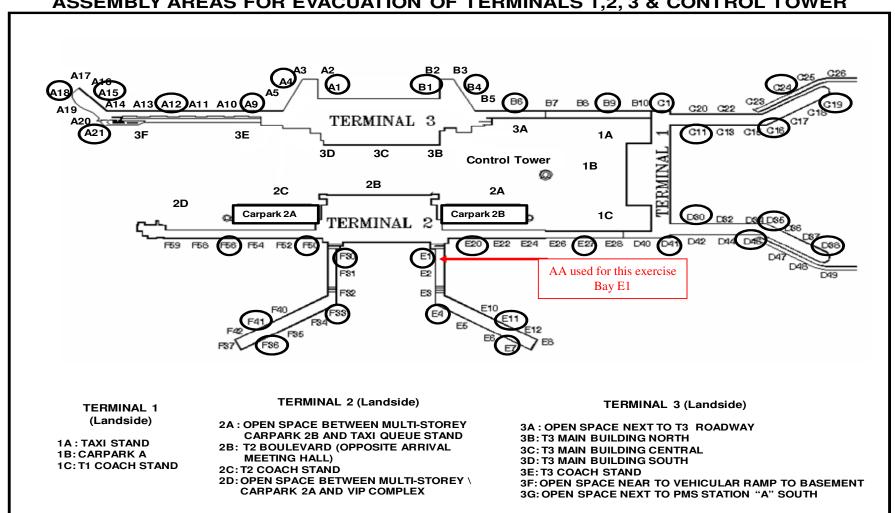
The Airport Emergency Service (AES) will be conducting a fire evacuation exercise on 8 December 2011 from 10am to 10.45am at T2 Baggage Handling System (BHS) for staff working at the T2 BHS.

- 2 To avoid panic and confusion, announcement of the Fire Evacuation Exercise will be broadcasted via loudhailer by AES staff. The assembly area assigned for this exercise is shown in Appendix A. Participating agencies are also required to update the floor register in Appendix B and return it to the AES Officer at the Assembly Area during the exercise.
- 3 Please note that this annual fire evacuation exercise is a statutory requirement under the Fire Safety Act and please disseminate the contents of this circular to all staff concerned.
- 4 For clarification on the exercise, please contact AES FSU at 65412535 or at fire.safety@changiairport.com. For more information about evacuation procedures, you may refer to the Changi Airport Fire Safety Manual at http://www.changiairportgroup.com/cag/html/our-services/airport-emergency-services/fire-safety/

NG KENG LYE for SUPERINTENDENT, FIRE SAFETY AIRPORT EMERGENCY SERVICE

Appendix A

ASSEMBLY AREAS FOR EVACUATION OF TERMINALS 1,2,3 & CONTROL TOWER



TO: Changi Airport Group Airport Emergency Service P O Box 168 Singapore Changi Airport Singapore 918146

FLOOR REGISTER FOR BAGGAGE HANDLING SYSTEM TERMINAL 2

Tenant / Company Name:			
Floor Level: Unit/Ro	oom No:		
(Please use a separate form for each level)			
Telephone & Fax No.			
Name of Fire Warden & Contact No:			
Name of Assistant Fire Warden & Contact No:			
Name of Occupants / Staff	Evacuation Status (for official use during emergency)		
	Present	Absent	Remark
Submitted by:	'		
Name & De	esignation		
Signature & Date:	_		