

No: 01/2018

Date: 23 March 2018

AIRPORT EMERGENCY SERVICE

FIRE PREVENTION CIRCULAR

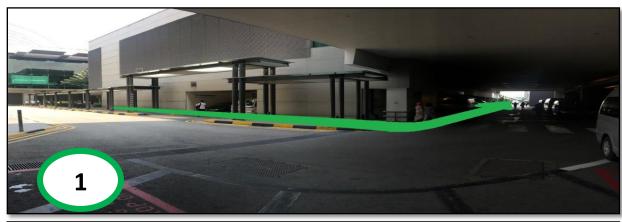
To All Airport Staff working in Terminal 1 Main Building

TERMINAL 1 FIRE EVACUATION DRILL MAIN BUILDING LEVEL 3, 4 & West Finger Pier Level 3

Changi Airport Group (Singapore) Pte Ltd would be conducting an annual fire evacuation drill on 5th April 2018 (Thursday), Morning at T1 Main Building – Level 3 & 4 West Central Core and T1 West Finger Pier Level 3. A table top exercise and fire warden briefing is scheduled on 02nd April 2018 (Monday), 1000LT at the Broadway (Terminal 2, Level 3 CAG Office). Attendance for all fire wardens is compulsory.

- 2 Pre-recorded announcements would be broadcasted in selected zones via the Public Announcement (PA) system to inform everybody about the fire evacuation drill.
- 3 Please note this annual fire evacuation drill is a statutory requirement under the Fire Safety Act. For further clarification on the drill, please contact AES Fire Prevention Section at 65412535/65412696 or via email at lim.chyishyan@changiairport.com
- Attached are the Assembly Areas to be used for this upcoming drill (Annex 1). During the exercise, after accounting for all staff, appointed Fire Wardens / Fire Assistants shall return the updated floor registers (Annex 2) to AES Officers at the Assembly Areas.

FSSGT GERALD LIM CHYI SHYAN for HEAD, FIRE PREVENTION AIRPORT EMERGENCY SERVICE







TO: Changi Airport Group (Singapore) Pte Ltd Airport Emergency Service P O Box 1 Singapore Changi Airport Singapore 918141 Fax No. 65457072

FLOOR REGISTER

Tenant Company Name:_____

Floor Level:	Unit/Room No:			
(Please use a sepa	rate form for each level)			
Telephone & Fax N	0			
	en & Contact No:			
	Fire Warden & Contact No:_			
Name of Occupants / Staff		Evacuation	Status	
		(for official use during emergency)		
		Present	Absent	Remark

Submitted by: