

No : 03/2011
Date : 1 March 2011



AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To Airport Staff and Partners

AMENDMENTS TO THE CAG FIRE SAFETY MANUAL

Amendments have been made to the CAG Fire Safety Manual. Changes made include the removal of unnecessary content, updates on fire safety information, inclusion of new chapters and fire safety requirement checklists. Below are a summary of the major amendments made:

- i) Updated roles and responsibilities of CAG and CAAS divisions in fire safety management;
- ii) Responsibility of restaurant / F&B operators to maintain the Kitchen Fire Suppression System (KFSS) installed in their premises. They shall ensure that the KFSS is always linked to the AES Fire Station through the building Fire Alarm Panel and is serviced annually with records updated for AES inspection;
- iii) A detailed explanation of CAG's procedures and requirements for the isolation of fire alarm system / draining of sprinkler system has been added. Non compliance to these requirements resulting in false fire alarm activations and/or turnout of AES resources may result in a service charge and/or 'stop work order' being imposed on owners, tenants or any contractors or sub-contractors engaged by them;
- iv) Explicit requirements of starting operations in CAG managed buildings after obtaining a Fire Safety Certificate (FSC) from SCDF Fire Safety & Shelter Department (FSSD).
- v) For CAG managed buildings, tenants shall permit CAG (or any other party authorised by CAG) to perform fire safety inspection of the premises at any time based on the existing fire safety requirements in the Fire Safety Manual following which the

tenants and affected CAG division will receive a Fire Safety Inspection report.

- vi) A detailed explanation of CAG's fire safety inspection procedures and penalties for non-compliance to recommendations made in the fire safety inspection report has been added;
- vii) Based on SCDF's requirements, a detailed explanation on the import, transport, storage and dispense/decant of petroleum and flammable materials has been added;
- viii) Airside aircraft fuelling activities to comply with the latest edition of NFPA 407 - Standard for Aircraft Fuel Servicing. Aircraft fuel servicing operators shall also permit CAG (or any other party authorized by CAG) to perform fire safety inspection on airside aircraft fuelling activities based on existing fire safety requirements provided in the Fire Safety Manual; and
- ix) Joint vehicle inspections by Airside Operations and AES to ensure airside vehicles operating in the apron are compliant to airside fire safety requirements stated in the Fire Safety Manual. A list of recommended actions to prevent a vehicle fire and actions to take when a vehicle fire occurs has been added.

2 For further details on these changes, kindly refer to the latest Fire Safety Manual available online at the Changi Airport Group (S) Pte Ltd website at <http://www.changiairportgroup.com/cag/html/our-services/airport-emergency-services/fire-safety/> or contact the Airport Emergency Service, Fire Safety and Standards Unit (AES FSSU) at 65412535 or at fire.safety@changiairport.com.

NAZRI BAMADHAJ
for SUPERINTENDENT, FIRE SAFETY
AIRPORT EMERGENCY SERVICE